

Minutes
Cobequid Eco-Trails Society
(Special) Board Meeting #7
Colchester Historical Museum – 3rd Floor Program Room, Truro
Saturday, January 19, 2008, 10:00 pm – 11:30 pm

Present: Garnet McLaughlin (Chair), Sharron Brown, Terry Murphy, Norris Whiston, Kim McCallum, Bonnie Waddell

Regrets: Gordon Benjamin, Mike Hansen, David Miller, Alexia McLaughlin, Doug MacKenzie, Hilary Paquet

1. Meeting began at 10:00 am. The purpose of the meeting was to finalize and update everyone on the arrangements being made for the Open House scheduled for Wednesday, January 23, 2008. Meeting #7 originally scheduled for January 16, 2008 was cancelled because of stormy weather.

- Arrangement of furniture
- Display materials and Bulletin Boards
- Membership / Calendar table (8 remaining)
- Refreshments & Hospitality
- Equipment (projector, laptop, projector) for Power Point presentation
- Publicity
- Door prizes

Sharron has arranged for a museum volunteer to help with the arrangement of furniture and display boards, as needed. Anyone who is available to help will meet at the Colchester Historical Museum at 5:00 pm on Wednesday.

Norris will put up a few more posters in the Earltown area and is fine-tuning his presentation.

Bonnie will bring a laptop, projector & extension cord as well as the membership brochures and letterhead for Sharron.

Kim will arrange for refreshments (incl. plates, napkins, table cloths, cups, coffee, milk).

Garnet did a trial presentation with feedback from the group.

Terry suggested that the number of door prizes offered depend on the number of people who attend the Open House. Bonnie offered a \$50 gift certificate from the Trail Shop. Other items are being offered by Hilary from the Mayor's Challenge.

2. Observing that there was a quorum, Garnet called the group to order for a brief meeting.

2.1 Signing authority: Garnet reported that Alexia would not be available for signing checks for the foreseeable future, so another person would need to be selected for signing authority. It was decided that this would be done at the next Board meeting.

2.2 The final version of the brochure, completed by Hilary, was presented by Terry who felt that the logo was perhaps repeated too many times. It was suggested, to general agreement, that the brochure be approved as presented, in order to be ready for distribution at the Open House. Bonnie will take the file to Atlantic Systematic Envelopes Ltd. on Monday.

2.3 Income Tax Receipt for Rob Michitsch - Development and maintenance of web site.

Garnet recalled that Rob had offered to develop the CE-TS web site as an “in-kind” contribution to the Cobequid Eco-Trails Society, with a request that the contribution be recognized by a charitable donation tax receipt for calendar 2007, and at the end of the fiscal year (April 1) for 2008. The amount requested is \$500 pro-rated for 2007. It was approved by consensus of the group that this be done. Bonnie will provide letterhead for the receipt which will be prepared and mailed by the Treasurer.

2.4 The invoice from NS Trails Federation for the Calendars came in at \$300. The check which had been prepared as \$275 will be voided and a new check for \$300 prepared by the Treasurer. This was approved by consensus.

Meeting adjourned at 11:45 am.

Respectfully submitted,

Bonnie Waddell
Secretary